

REPLACING RESOLUTION NO. 2451

RESOLUTION ESTABLISHING CITY POLICY IN REGARDS TO THE APPLICATION AND ACCEPTANCE OF GRANTS AND REVISING CITY POLICY IN REGARDS TO THE ACCEPTANCE OF DONATED PROPERTY OTHER THAN REAL PROPERTY; AND PROVIDING OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, the City of Sparks actively pursues grant funding for various purposes, and

WHEREAS, the City of Sparks is from time to time in receipt of gifts of personal property and or gifts of cash, and

WHEREAS, gifts and donations of cash in any denomination will be accepted by the City of Sparks, and

WHEREAS, on March 24, 1997, pursuant to Resolution No. 2451 the City Council for the City of Sparks revised a policy for the acceptance of gifts of personal property from private citizens or organizations, and

WHEREAS, the City Council of the City of Sparks desires by this resolution to replace Resolution No. 2451 and to establish a policy for the application and acceptance of grants, and clarify the policy for the acceptance of donations by providing a means of appropriate acknowledgement which will facilitate required reporting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sparks that:

Section 1. The City Council of the City of Sparks, pursuant to NRS Chapter 268 and the Sparks City Charter, may receive bequests, devises, gifts and donations for charitable or other purposes and may enter into grant agreements, and do anything necessary to carry out the purposes of such bequests, devises, gifts, donations and grants with full power to manage, sell, lease, or otherwise dispose of such property in accordance with the terms of such bequest, devise, gift, donation, or grant.

Section 2. That bequests, devises, gifts, and donations of less than \$5,000.00, shall hereinafter be accepted by the City Council of the City of Sparks via notification of Claims and Bills at the time such bequest, devise, gift, or donation is received and recorded by the Financial Services Director of the City of Sparks in accordance with the terms of such bequest, devise, gift or donation.

Section 3. That bequests, devises, gifts, and donations of \$5,000.00 or more, shall hereinafter be presented to the City Council of the City of Sparks by the benefitting department as a general business or consent item at the time such bequest, devise, gift, or donation is received.

Section 4. The City Manager, at City Manager’s discretion, is hereby empowered to approve submittal of any grant application which requires matching funds or contributions in kind in an amount up to \$50,000.

Section 5. A grant requiring matching funds or in kind contributions of \$50,000 or more must be approved by City Council prior to submittal of the application to the granting authority.

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- Section 6.** That grant awards of less than \$5,000.00, shall hereinafter be accepted by the City Council of the City of Sparks via notification of Claims and Bills at the time such award is final and is recorded by the Financial Services Director of the City of Sparks in accordance with the terms of the grant.
- Section 7.** That grant awards of \$5,000.00 or more, shall hereinafter be presented to the City Council of the City of Sparks by the benefitting department as a general business or consent item at the time such grant is awarded.
- Section 8.** That the Financial Services Director is hereby empowered to manage, sell, lease or otherwise dispose of property acquired from said monies in accordance with the terms of the bequest, devise, gift, donation or grant.
- Section 9.** Presentation to Council whether via Claims and Bills, General Business, or Consent will provide the opportunity for the City to formally express its appreciation and acknowledgment of the receipt of the individual bequest, devise, gift, donation or grant.
- Section 10.** City Manager or Financial Services Director is hereby empowered to take all steps necessary to ensure that all Federal, State and local compliance and reporting requirements are imposed throughout the City for all grants awarded to the City.
- Section 11.** Unless provided in this Resolution, all previous Resolutions pertaining to the matters herein are hereby repealed.

PASSED AND ADOPTED on this _____ day of _____, 2013 by the following vote of the City Council.

AYES _____
NAYS _____
ABSENT _____
ABSTAIN _____

APPROVED this _____ day of _____, 2013.

 Geno R. Martini
 Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:

By _____
 Teresa Gardner
 City Clerk

By _____
 Chester Adams
 City Attorney